



HUMAN RESOURCES MANAGEMENT

Offering a Wide Range of General HR Assistance

Do you need help establishing or growing your human resources function?

CompAnalysis helps small and medium sized firms by serving as on-call or on-going HR experts. We can partner with you to build an HR department, hire staff, and/or consult on a variety of matters including:

- ✔ Perform HR audits and assess compliance
- ✔ Develop or update job descriptions
- ✔ Create and/or review employee policies, handbooks, manuals, processes
- ✔ Establish administrative systems, including hiring, record-keeping and pay
- ✔ Support recruitment: attract and hire top performers
- ✔ Train supervisors on the hiring process
- ✔ Provide senior level HR support
- ✔ Counsel on employee engagement and communications
- ✔ Coach, train or mentor your HR staff
- ✔ Advise on corrective/disciplinary action and perform investigations
- ✔ Assist with mergers, acquisitions and succession planning

For more information contact:

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